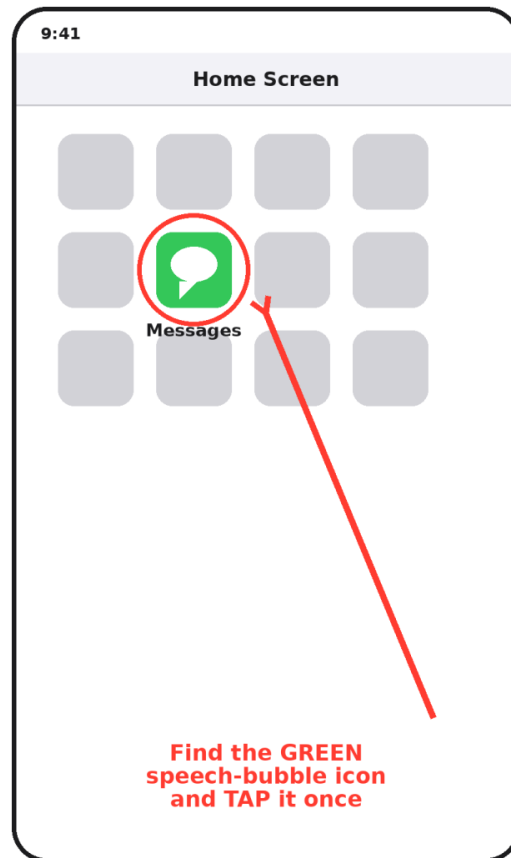


How to Text on Your iPhone

A Simple, Step-by-Step Guide



Take your time. There is no rush. You cannot break your phone by texting.

Before You Start

Texting means sending a short written message from your phone to someone else's phone. It shows up on their screen in just a few seconds.

Here are a few words used in this guide:

- Tap — touch the screen once with your finger, then let go.
- App (short for "application") — a program on your phone, shown as a little picture (icon) on your screen.
- Messages — the green app you use for texting.
- Text bubble — the little colored box that holds a message.

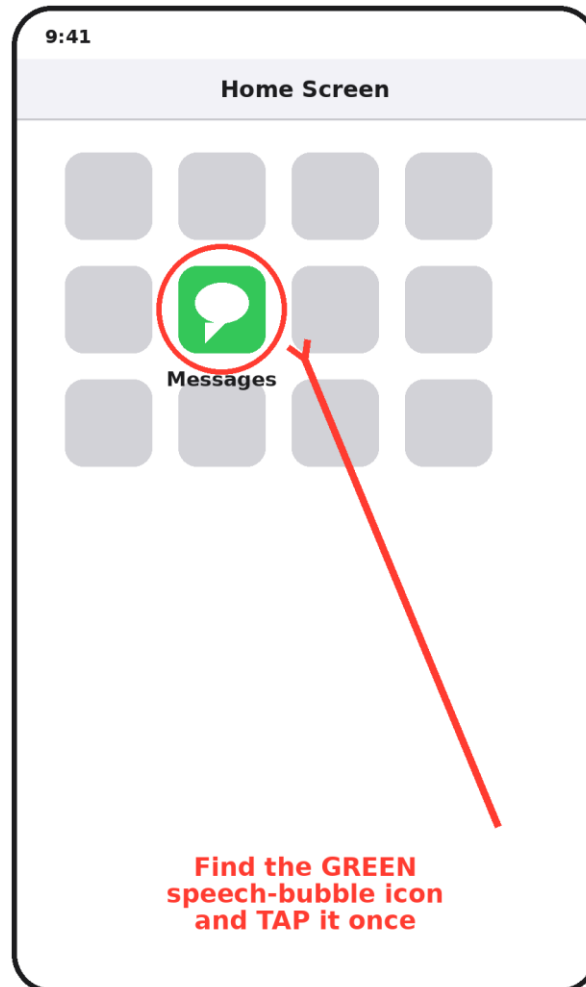
Good to know:

You cannot make a mistake that breaks anything. If you tap the wrong thing, just tap the Back arrow in the top left corner to go back.

Part 1: How to Send a New Text Message

STEP 1: Find and open the Messages app

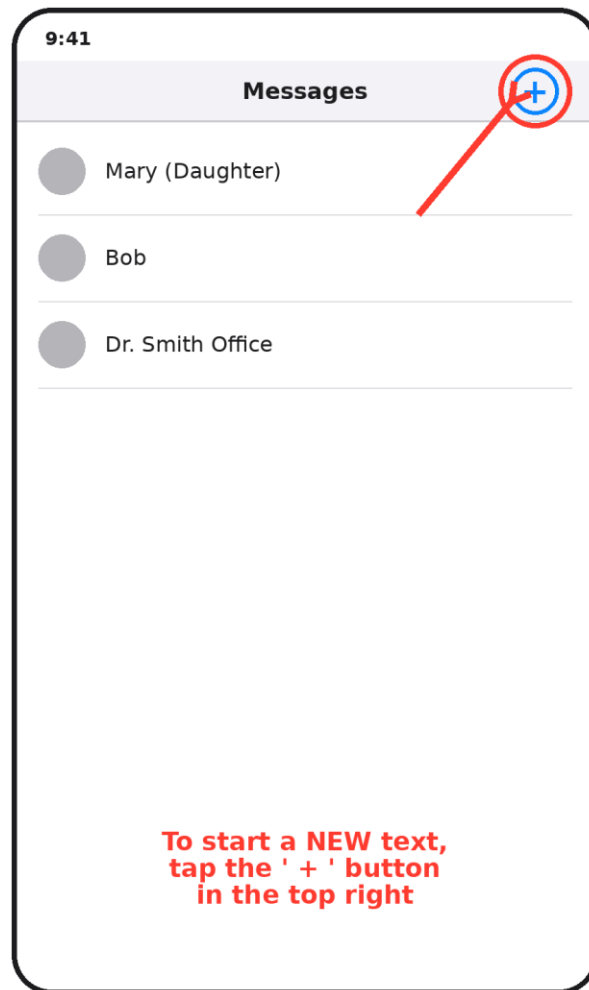
Look at your Home Screen for a GREEN square with a white speech bubble on it. This is the Messages app.



Tap the green Messages icon.

STEP 2: Start a new message

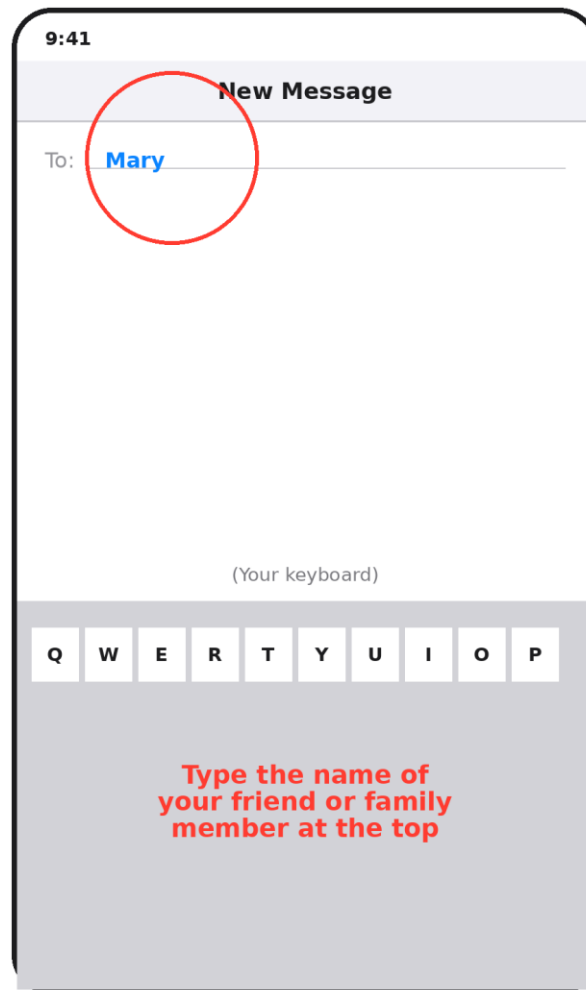
Once Messages is open, look in the top right corner for a circle with a plus sign (+). Tap it to start a new text.



Tap the '+' button to start a new message.

STEP 3: Choose who to text

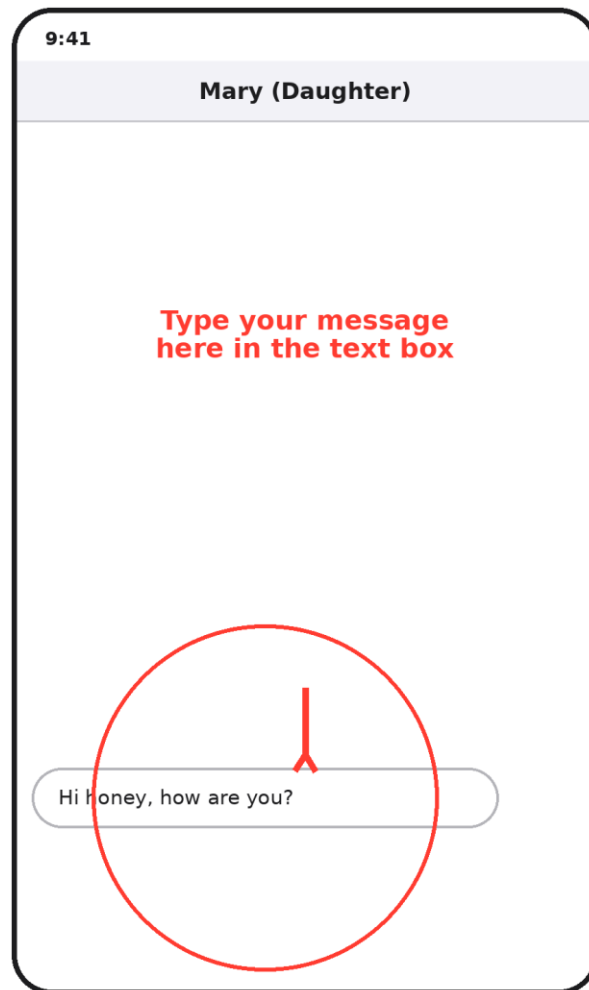
A blank line will appear at the top that says "To:". Type the name of your friend or family member. If their name is already saved in your phone, it will pop up — just tap their name.



Type or tap the person's name.

STEP 4: Type your message

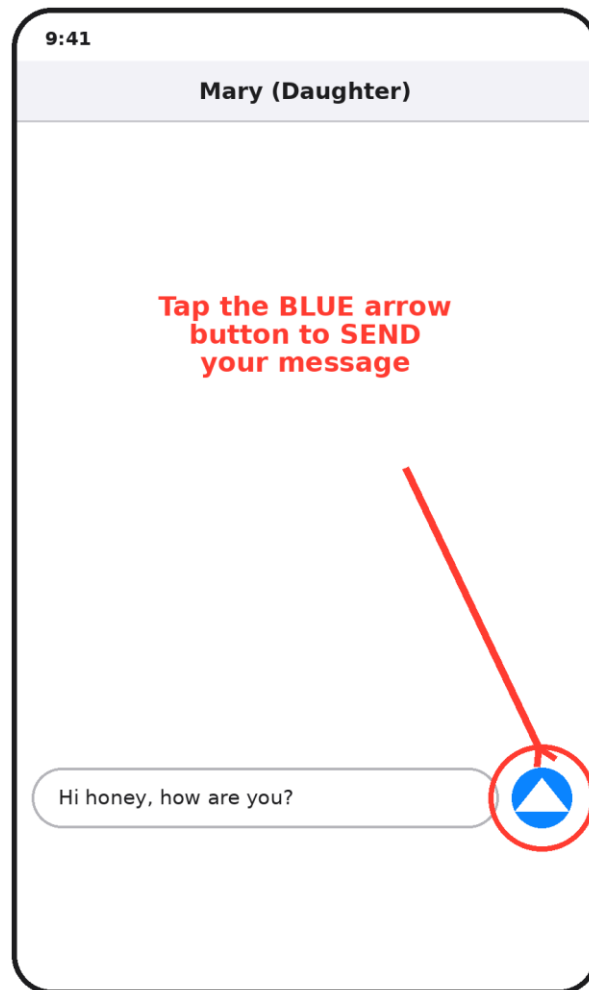
Tap the white text box near the bottom of the screen. A keyboard will pop up. Type your message using the keyboard, just like typing on a typewriter.



Tap the text box, then type your message.

STEP 5: Send your message

When you are happy with your message, tap the BLUE circle with the white arrow. Your message will now be sent.



Tap the blue arrow button to send.

Good to know:

Once you tap Send, the message goes right away. You cannot take it back — so it's OK to read it once before you tap Send.

Part 2: How to Read a Text Message

When someone sends you a text, you will hear a sound and see it appear on your screen.

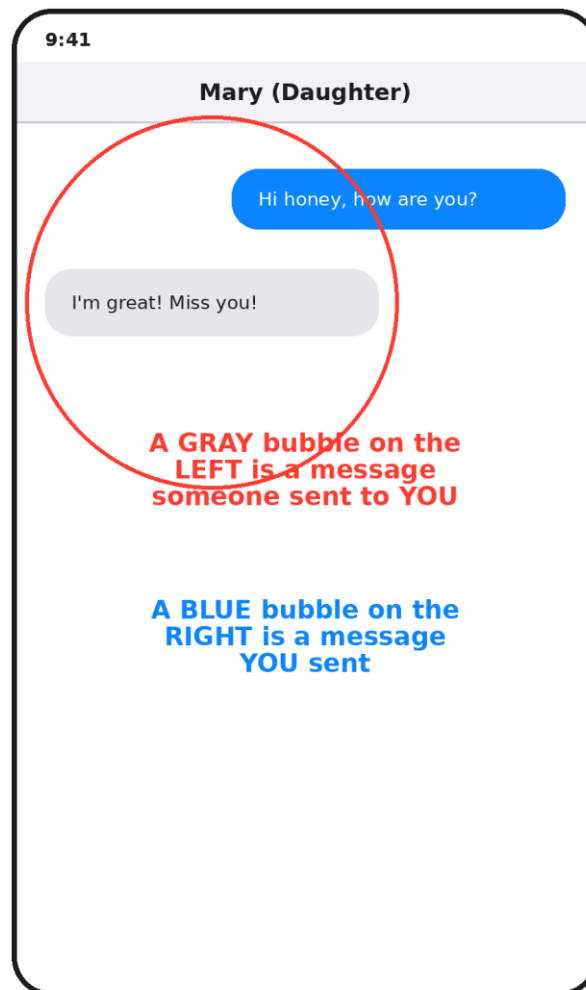
STEP 1: Open the message

Tap the green Messages app, then tap the name of the person who texted you. Your conversation with that person will open.

STEP 2: Know who said what

Messages you SENT appear in BLUE bubbles on the RIGHT side of the screen.

Messages sent TO YOU appear in GRAY bubbles on the LEFT side of the screen.



Gray = they sent it to you. Blue = you sent it.

Part 3: How to Reply to a Message

STEP 1: Tap the text box

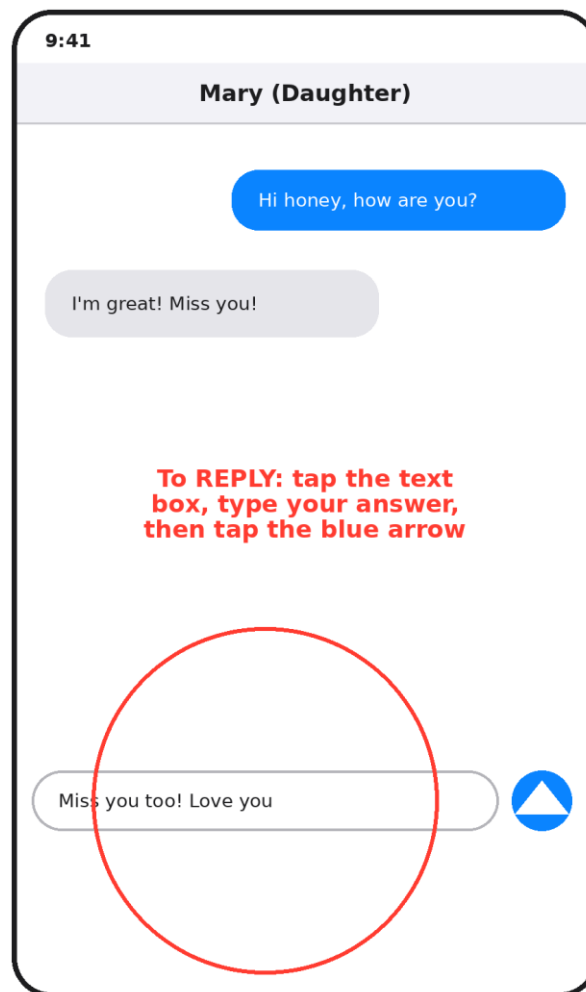
At the bottom of the conversation, tap the empty white box. The keyboard will pop up.

STEP 2: Type your reply

Type your answer using the keyboard.

STEP 3: Tap the blue arrow to send

Just like before, tap the blue circle with the white arrow to send your reply.



Tap the box, type your answer, then tap Send.

Good to know:

You can reply any time — even hours or days later. The message will still be there waiting for you.

Quick Reference — At a Glance

TO SEND A NEW TEXT:

- 1. Tap the green Messages app
- 2. Tap the '+' button
- 3. Type the person's name and tap it
- 4. Tap the text box and type your message
- 5. Tap the blue arrow to send

TO REPLY TO A TEXT:

- 1. Open Messages and tap the person's name
- 2. Tap the text box at the bottom
- 3. Type your reply
- 4. Tap the blue arrow to send

Remember:

Practice makes it easier! The more you use it, the more natural it will feel. There is no rush — and no wrong way to learn.